` NORTH WHITEHALL TOWNSHIP BOARD OF SUPERVISORS
NORTH WHITEHALL TOWNSHIP MUNICIPAL BUILDING
DECEMBER 3, 2018

Chairman Ronald J. Heintzelman called the meeting to order at 7:30 PM followed by the Pledge of Allegiance and a moment of silence. In attendance were Supervisors Dennis Klusaritz, and Mark Hills, Attorney Lisa A. Young, Manager Jeff Bartlett and Secretary/Treasurer Brenda Norder.

APPROVAL OF PREVIOUS MINUTES
Upon motion by Mark Hills, seconded by Dennis Klusaritz, the minutes of the Board of Supervisors Meeting of November 5, 2018 were approved. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

ANNOUNCEMENTS
1. The Township Offices will be closed Monday, December 24th and Tuesday, December 25th for the Christmas Holiday and Tuesday, January 1st, 2019 for the New Year's Day Holiday.
2. The Supervisors' Organization Meeting is scheduled for Monday, January 7th, 2019 at 7:30 PM.
3. The Auditors' Organization Mtg. is scheduled for Tuesday, January 8th, 2019 at 7:00 PM.

TREASURER'S REPORT
Upon motion by Mark Hills, seconded by Dennis Klusaritz, the November Treasurer's report and the check register of checks #13678-13756 were approved as presented. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

OLD BUSINESS: No Old Business.

NEW BUSINESS:

Supervisor Heintzelman recessed the regular meeting in order to conduct a Public Hearing to hear comments on proposed Ordinances.

ORDINANCE 2018-3 FARMLAND PRESERVATION/OPEN SPACE REFERENDUM
Ordinance 2018-3 creates a referendum question to be place on the ballot regarding an open space tax of one tenth of a mil, for acquisition and preservation of open space and farmland. Atty. Young noted that the Ordinance was duly advertised and gave a brief synopsis of Ordinance 2018-3.
A stenographer recorded the proceedings; a copy of the transcript of the hearing shall be placed in the Minute Book.

Upon motion by Mark Hills, seconded by Dennis Klusaritz, the Board adopted Ordinance 2018-3. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

ORDINANCE 2018-4 TAX CREDIT FOR FIRST RESPONDERS
Ordinance 2018-4 provides for a volunteer service tax credit program in the form of real estate and earned income tax credit to active members of volunteer fire companies who meet the established criteria. Atty. Young noted that the Ordinance was duly advertised and gave a brief synopsis of Ordinance 2018-4. A stenographer recorded the proceedings; a copy of the transcript of the hearing shall be placed in the Minute Book.
Upon motion by Ronald J. Heintzelman, seconded by Mark Hills, the Board adopted Ordinance 2018-4. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes.

Motion
- Supervisor Hills inquired if this ordinance included the auxiliary members. Hearing it did not, he recommended that another version be written to include all the eligible emergency services personnel as set forth by the state act.

ORDINANCE 2018-4 continued

Upon motion by Ronald J. Heintzelman, seconded by Dennis Klusaritz, the Board authorized the Solicitor to arrange for a new ordinance to be drafted and advertised in the New Year to accommodate other EMS personnel, including the ambulance corps (NOVA). Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes.

- Rich Semmel, Clearview Rd., Coplay, asked if the criteria had been set for the auxiliary helpers.
- Ron Stahley, Shawnee Blvd., Schnecksville, thanked the Board for taking this action.
- Leonard Nuss, Old Post Rd., Coplay, inquired if all of NOVA's employees were paid.

Supervisor Heintzelman resumed the regular meeting.

RIDINGS AT PARKLAND TIME EXTENSION

Upon motion by Ronald J. Heintzelman, seconded by Dennis Klusaritz, the Board accepted an extension of time, until February 28, 2019, in order for the Board to review the Plan of The Ridings at Parkland Subdivision. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

KIDSPEACE PLAN DEVELOPMENT SCHEDULE

Atty. Young gave a brief explanation of the annual update of the schedule of improvements with regard to the KidsPeace phased-development plan (approved August 19, 1998, revised August 3, 2005). Upon motion by Mark Hills, seconded by Dennis Klusaritz, the annual update of the schedule of improvements was approved. A copy will be place in the minute book. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

ADOPTION OF TAX RESOLUTION 12-03-18

Upon motion by Mark Hills, seconded by Dennis Klusaritz, the Board adopted Tax Resolution 12-03-18. Tax Resolution 12-03-18 establishes the 2019 rates as follows:

1. Real Estate to be .5 mill of assessed valuation;
2. Street Light Assessment will be based a flat rate of $45.00/residential and $1,825.00/institutional;
3. Real Estate Transfer Tax at the rate of 1/2 of 1%;
4. Earned Income Tax at the rate of 1/2 of 1%.
5. Local Service Tax at the rate of $52.00 (Twp portion $47.00 and School District $5.00)

Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes.

- Brian Horwith, Springfield Drive, Coplay, asked if there had been any changes from last year's tax figures.

RESOLUTION 12-03-18A APPOINTMENT OF A CPA

Upon motion by Mark Hills, seconded by Dennis Klusaritz, the Board adopted Resolution 12-03-18A. Resolution 12-03-18A appointed the accounting firm of Kirk, Summa & Co. to conduct the North Whitehall Township fiscal year 2018 Audit. The intention to appoint was duly advertised. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

REQUEST FOR INCLUSION OF SUPERVISOR-EMPLOYEE IN TOWNSHIP INSURANCE PLANS

The Township received a written request from employed-Supervisor Heintzelman to be included, along with dependent, in all Township sponsored insurance plans including but not limited to medical, life, long and short term disability, prescription, dental and vision, as per Section 606(c) (1) of the Second Class Township Code. This request is for the calendar year of 2019. Upon motion by Mark Hills, seconded by Dennis Klusaritz, the Board granted the request. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

RELEASE OF ESCROW FOR LEGAL & ENGINEERING

After consultation with the Solicitor and the General Planning Engineer, Secretary/Treasurer Brenda Norder recommended the following escrow for legal and engineering be returned:

Ruch Lot Line $ 651.86

Upon motion by Mark Hills, seconded by Dennis Klusaritz, the Board authorized the Treasurer to return the escrow balance. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

APPOINTMENT OF EXISTING WORKING SUPERVISOR

Upon motion by Mark Hills, seconded by Dennis Klusaritz, the Board appointed the position of the existing working supervisor, Community Services Director, Facilities and Recreation Director, Community Information Team Leader, and Recycling Coordinator to be in effect through the date and time for the 2019 Organization Meeting, on January 7, 2019. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

RELEASE OF ESCROW FOR LEGAL & ENGINEERING

After consultation with the Solicitor and the General Planning Engineer, Secretary/Treasurer Brenda Norder recommended the following escrow for legal and engineering be returned:

Barbara Plumlee Lot Line $156.85

Upon motion by Mark Hills, seconded by Dennis Klusaritz, the Board authorized the Treasurer to return the escrow balance. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

MANAGER'S REPORT

- **2019 BUDGET ADOPTION**

Mr. Jeff Bartlett presented a short synopsis of the 2019 budget. Upon motion by Mark Hills, seconded by Dennis Klusaritz, the Board approved the 2019 budget as presented. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

Motion Upon motion by Mark Hills, seconded by Dennis Klusaritz, the Board approved the non-union and public works salaries at the contracted increase for 2019 and that the Manager's salary will be determined at his spring review. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

Mr. Bartlett also addressed the following items:

- Due to experiencing poor weather conditions, the leaf collecting project will continued this week.
- He reminded the residents of these requirements during snow events; all vehicles must be off township roads, residents must shovel their sidewalks, it is illegal to throw snow into the

MANAGER'S REPORT continued

roadways when shoveling your driveway or sidewalks, stay clear of snow plows and throwing objects at snow plows will be treated as institutional vandalism.

- He offered comments on the recent shooting in Paradise Township and addressed security issues.

SUPERVISOR HEINTZELMAN suggested installing a bulletin board in the main foyer for township organizations to post their upcoming events.

Motion

Upon motion by Ronald J. Heintzelman, seconded by Mark Hills, the Board approved installing a foyer bulletin board. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

SUPERVISOR KLUSARITZ reminded the Board that they should review the candidates for the board and commission positions that need to be filled in January. He also inquired about the status of the part-time clerk position.

- Brian Horwith, Springfield Drive, Coplay, asked about the description of that position.

SOLICITOR'S REPORT

- **RESOLUTION 12-03-18B APPROVED THE SETTLEMENT AGREEMENT REGARDING RIVER DRIVE RIGHT-OF-WAY**

Upon motion by Mark Hills, seconded by Dennis Klusaritz, the Board adopted Resolution 12-03-18B. Resolution 12-03-18B approved the settlement agreement between the township and Robert and Sara Sorge regarding River Drive and authorized the Chairman and Secretary to sign the agreement. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

- MPC requirements state the Lehigh Valley Planning Commission must have a 60-day period in which to review all proposed re-zoning issues. Therefore, the December 12, 2018 scheduled hearing for the proposed Rt. 309 Corridor Re-zoning has been cancelled.

Motion

Upon motion by Ronald J. Heintzelman, seconded by Mark Hills, the Board approved rescheduling the hearing to January 29, 2019 at 7:30 PM and authorized the meeting advertisement. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

SUPERVISOR HILLS asked the Solicitor about the status of the Property Maintenance Ordinance.

COMMENTS FROM THE FLOOR (Non-agenda items):

- Ronald Roth, Rte. 309, Schnecksville, complimented the employees on building the IRT pavilion. He asked about the status of the Selig heliport issue and wanted to know how the township would handle Dr. Selig's business being conducted in the 319/515 district. He also wondered why Dr. Selig is trying to establish a heliport in North Whitehall when he has a licensed heliport in Wiesenberg Township.
- Leonard Nuss, Old Post Rd., Coplay, and Brian Horwith, Springfield Drive, Coplay, both voiced their concerns that Dr. Selig should be required to bring in his plan for a full review by the Planning Commission.

COMMENTS FROM THE FLOOR continued

- Gene Wolfgang, Faye Drive, Orefield, noted that having read the Court's synopsis, the Zoning Hearing Board cannot stop Dr. Selig but may impose conditions on the project.
- Dan Linchuk, Shady Lane, Orefield, offered an apology for his outburst at the prior month's meeting and asked for a status update on the Shady Lane water runoff project.
- Ken Muth, Woodlane Ave. and Larry Ulrich, Woodlane Ave., both reported on how their ponds are being damaged by silt from the water runoff from Mr. Linchuk's property. They are concerned for future damage to their property and to a private road.
- Pat Carl, Shady Lane, Orefield, commented on Mr. Muth's problem and noted that this issue is affecting multiple properties.
- Jim Steward, Chief of Neffs Fire Co., stated the township's emergency services are looking forward to partnering with the township to conduct a Fire, Rescue and Emergency Services camp for the purpose of recruiting junior members.
- Joann Faust, Briarwood Dr., Coplay, asked the Board what is being done to correct the retention basin problem in the Timberidge Development and presented the Board with pictures of the basin.
- Leonard Nuss, Old Post Rd., Coplay and developer of Timberidge, stated he has a contractor ready to clean out the headwall but he hasn't been able to access it due to the recent bad weather.

ADJOURNMENT Meeting adjourned at 8:55 PM.

Respectfully submitted,

Brenda Norder, Secretary/Treasurer